

Contact List

As you learn more about your options, you will find there are many different people who will be involved in this process.

- Work closely with your counselor to keep everyone informed about the latest developments regarding your mortgage loan modification, delinquency, refinance, or foreclosure.
- Open mail, answer or return all calls, and share with everyone important notices, letters, offers, and anything else you know.
- Keep records of all correspondence you receive regarding your mortgage, and keep detailed notes on all conversations you have with your mortgage servicer and others working with you on your mortgage. Be sure to ask for employee identification or badge numbers for individuals you speak with over the phone.
- Help yourself by creating a **Contact List** with the names and phone numbers of all parties working with you or with another party involved in your mortgage delinquency or foreclosure proceedings.

CONTACT LIST

Date	Type (e.g. mortgage servicer)	Company Name	Contact Name and ID Number	Phone #, Email	Notes

